



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

July 8, 2004

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

REQUEST TO APPOINT JAN B. KING, M.D., M.P.H., TO THE MANAGEMENT POSITION OF CHIEF PHYSICIAN I, M.D., OFFICE OF AIDS PROGRAMS AND POLICY

Consistent with the Board of Supervisors' August 4, 1998 and December 5, 2000 actions on management appointments, the Department of Health Services (DHS) requests authority to appoint Jan B. King, M.D., M.P.H., to the position of Chief Physician I, Office of AIDS Programs and Policy (OAPP) at an annual salary of \$134,857.61 (\$11,238.13 per month). The requested salary includes placement on M7, Step 8 (\$124,104 per year) of the Management Physician Pay Plan, in accordance with her experience, plus a 5.5 percent Board Certification bonus of \$6,825.72 and a 3 percent Physician Additional Compensation bonus of \$3,927.84. Additional information, including the original request from Health Services and an organization chart, are provided. This item is vacant and funded within the Department's 2004-05 Adopted Budget.

The Department indicates that Dr. King's professional background, demonstrated leadership and special knowledge and skills qualify her to serve as the Medical Director for OAPP. Responsibilities include providing administrative direction of HIV/AIDS care treatment and prevention service activities throughout Los Angeles County; interfacing with County and private providers in the clinical oversight of HIV/AIDS publicly funded care; evaluating patient/client care outcomes; and providing technical assistance in policy development as well as to HIV care providers.

Each Supervisor
July 8, 2004
Page 2

Dr. King will interface with HIV/AIDS professionals to plan, coordinate and evaluate quality management programs and Standards of Care using Public Health Services Guidelines within each of Los Angeles County's eight Service Planning Areas (SPAs) and confer with and provide program and policy direction to Medical Directors of other County and contracted community agencies on the future direction of HIV clinical and prevention programs. In addition, Dr. King will participate in strategic planning and managed care transition efforts, program priority setting, policy development and patient/client issues jointly with other County health officers and Medical Directors providing clinical leadership in areas of developing and implementing standards of HIV/AIDS care for the County of Los Angeles in various Public Health programs.

Based on the information provided by the Department, we concur with their request to appoint Dr. King to the position of Chief Physician I, M.D. at an annual salary of \$134,857.61.

In accordance with the policy on managerial appointments, unless otherwise instructed by your offices by July 15, 2004, we will notify the Department that they are authorized to proceed with the appointment effective July 19, 2004.

If you have any questions or concerns regarding this appointment, please call me or your staff may contact Sheila Shima of this office at (213) 974-1160.

DEJ:DL
SS:DC:bjs

Attachment

C: Executive Officer, Board of Supervisors
Director of Health Services
Director of Personnel



THOMAS L. GARTHWAITE, M.D.
Director and Chief Medical Officer

FRED LEAF
Chief Operating Officer

COUNTY OF LOS ANGELES
DEPARTMENT OF HEALTH SERVICES
313 N. Figueroa, Los Angeles, CA 90012
(213) 240-8107

#576
OAPP
JUN 22 2004.

BOARD OF SUPERVISORS

Gloria Molina
First District

Yvonne Brathwaite Burke
Second District

Zev Yaroslavsky
Third District

Don Knabe
Fourth District

Michael D. Antonovich
Fifth District

June 10, 2004

TO: Sheila Shima, Assistant Division Chief
Health Team
Chief Administrative Office

FROM: Sachi Hamai, Director
Administrative Services

SUBJECT: **REQUEST TO APPOINT JAN B. KING, M.D., M.P.H., TO THE MANAGEMENT POSITION OF CHIEF PHYSICIAN I, MD WITHIN THE PUBLIC HEALTH OFFICE OF AIDS PROGRAMS AND POLICY**

On October 1, 2002, the Board of Supervisors instructed that all appointed Department Heads obtain the approval of the Board prior to filling any administrative or management position with an annual salary in excess of \$107,000. As directed in this Board policy, CAO approval is required to fill any management vacancy.

Consistent with this policy, this is to request your office's approval to appoint Jan B. King, M.D., M.P.H., to the Public Health Office of AIDS Programs and Policy (OAPP) position of Chief Physician I, M.D. Item Number 5479A. The proposed annual salary for Dr. King of \$134,857.61 (\$11,238.13 monthly) is in accordance with her experience and represents the appropriate placement in the Management Physician Pay Plan at M07 Step 8, inclusive of a base annually salary of \$124,104.00 (\$10,342.00 monthly), plus a 5.5 percent Board Certification bonus of \$6,825.72 annually (\$568.81 monthly), and plus a 3 percent Physician Additional Compensation bonus of \$3,927.84 annually (\$327.32 monthly) for a total requested annual salary of \$134,857.61. This position is fully funded in the Fiscal Year 2004-2005 budget and will not result in an increase in net County cost. The Department would like to make this appointment as soon as possible.

In her role as Medical Director, OAPP, Dr. King will have executive and administrative responsibility for all medical components at OAPP and play a key interface role with County and private providers in the clinical oversight of HIV/AIDS publicly funded care in Los Angeles County. She will plan and coordinate medical services, evaluate and monitor patient/client care outcomes, provide technical assistance at a policy level and to various levels of HIV care providers throughout Los Angeles County, and be responsible for the administrative direction of HIV/AIDS care treatment and prevention service activities throughout Los Angeles County.

Sheila Shima
June 10, 2004
Page 2

She will interface with HIV/AIDS professionals to plan, coordinate and evaluate quality management programs and Standards of Care using Public Health Services Guidelines within each of Los Angeles County's eight Service Planning Area's (SPA's) and confer with and provide HIV program and policy direction to Medical Directors of other County and contracted community agencies on the future direction of HIV clinical and prevention programs. In addition, she will participate in strategic planning and managed care transition efforts, program priority setting, policy development, and patient/client care issues jointly with other County Cluster and Area Health Officers, and Medical Directors providing clinical leadership in the areas of developing and implementing standards of HIV/AIDS care for the County of Los Angeles in various Public Health Programs such as Sexually Transmitted Disease and TB Control.

Dr. King will also have responsibility for integrating Prevention and Care services in relationship to the Continuum of Care. Dr. King is highly qualified to assume the responsibilities of the OAPP Medical Director and possesses the special knowledge, skills and experience required to successfully perform in this critical position. She currently functions as the Epidemic Intelligence Service (EIS) Officer assigned to the California State STD Control Branch.

Dr. King recently completed participation in a Centers for Disease Control and Prevention (CDC) specialized training program as Epidemic Intelligence Service (EIS) Officer, for which she received an annual stipend in 2003 of \$95,187.48. In this capacity, Dr. King was responsible for identifying and investigating disease outbreaks and unusual disease clusters; designing and conducting epidemiological studies; designing, implementing, and evaluating public health surveillance systems; as well as, practicing clinical medicine at the San Francisco municipal STD clinic. Her previous full time employment was as Lead Physician at the Huntington Park Office of HealthCare Partners Medical Group. Her annual remuneration for this position in 2001 was \$140,829.06.

The salary requested for Dr. King is both commensurate with the scope and responsibilities of the Chief Physician I, MD position and is in accordance with applicable provisions of Los Angeles County Code, Physician's Pay Plan. Dr. King is highly qualified for the position and possesses the special knowledge, skills, and experience to successfully perform in this critical position.

If you have any questions or require additional information, please let me know, or your staff may contact Susan Montenegro, Personnel Officer, at (323) 890-7903.

FL:SM:nmm
MD Mgt Appt – Jan king, MD

Attachments

c: Charles L. Henry
Kate Edmundson
Susan Montenegro

Pertinent Information for Jan B. King, Chief Physician I, MD, Office of AIDS Programs and Policy

- **Certify that the position is vacant and budgeted.**

This is a Public Health position approved by the Board. The item is fully funded in the Fiscal Year 2004-2005 budget; therefore, there is no increase in net County cost.

Attachment I - Item Control

- **Attach an organizational chart highlighting the position. Describe where the position fits into the management organizational structure.**

This Department of Health Services position is within Public Health, Office of AIDS Programs and Policy and reports to Charles L. Henry, Director, Office of AIDS Programs and Policy. The Chief Physician I, MD is a highly responsible and sensitive position that requires superior communication and analytical skills, expertise in HIV and AIDS issues, and knowledge of health and human services systems and community based organizations. This position directly/indirectly supervises five FTE's and will have executive and administrative responsibility for all medical components at OAPP. The Chief Physician I, MD serves as the OAPP Medical Director and plays a key interface role with County and private providers in the clinical oversight of HIV/AIDS publicly funded care in Los Angeles County. The Medical Director, OAPP is responsible for the following: Plans and coordinates medical services, evaluates and monitors patient/client care outcomes, provides technical assistance at a policy level and to various levels of HIV care providers throughout Los Angeles County, and is responsible for the administrative direction of HIV/AIDS care treatment and prevention service activities throughout Los Angeles County; Interfaces with HIV/AIDS professionals to plan, coordinate and evaluate quality management programs and Standards of Care using Public Health Services Guidelines within each of Los Angeles County's eight Service Planning Area's (SPA's) and confers with and provides HIV program and policy direction to Medical Directors of other County and contracted community agencies on the future direction of HIV clinical and prevention programs; Participates in strategic planning and managed care transition efforts, program priority setting, policy development, and patient/client care issues jointly with other County Cluster and Area Health Officers, Medical Directors providing clinical leadership in the areas of developing and implementing standards of HIV/AIDS care for the County of Los Angeles in various Public Health Programs such as Sexually Transmitted Disease and TB Control; and integrating Prevention and Care services in relationship to the Continuum of Care.

Attachment II - Public Health Programs & Services - Organization Chart

Attachment III - Office of AIDS Programs and Policy - Organization Chart

- **Indicate current salary of the individual for whom the request is being submitted. Indicate proposed salary, percentage increase over current salary.**

Dr. King recently completed the Centers for Disease Control and Prevention (CDC) specialized training program as Epidemic Intelligence Service (EIS) Officer, for which she received an annual stipend in 2003 of \$95,187.48 (\$7,932.29 monthly). Her previous full time employment was as Lead Physician at the Huntington Park Office of HealthCare Partners Medical Group; her annual remuneration for this position in 2001 was \$140,829.06 (\$11,735.76 monthly). The Chief Physician I, M.D., Item Number 5479A, position is compensated at the level of Management Physician Pay Schedule M07. The proposed annual salary for Dr. Jan King of \$134,857.61 (\$11,238.13 monthly) is in accordance with her experience and represents the appropriate placement in the Management Physician Pay Plan at M07, Step 8, inclusive of a base annually salary of \$124,104.00 (\$10,342.00 monthly), plus a 5.5 percent Board Certification bonus of \$6,825.72 annually (\$568.81 monthly), and plus a 3 percent Physician Additional Compensation bonus of \$3,927.84 annually (\$327.32 monthly) for a total requested annual salary of \$134,857.61. The salary adjustment will compensate Dr. King commensurate with her professional background, management experience, and the scope and complexity of her duties and responsibilities.

Attachment IV - Professional Resume

Attachment V - Most Recent Pay Stub

- **Provide a listing of all equivalent internal positions within the organization.**

Attachment VI - List of Equivalent Internal Management Positions within departments 110, 120, 199, 250, 295 and 296

- **Identify highest paid subordinate reporting to this position.**

Vacant. Physician Specialist, Item Number 5477, Physician Pay Plan P04.

- **Identify management position above the position being requested.**

Charles L. Henry, Employee Number 4603A, Director, Office of AIDS Programs and Policy, Administrator, Specialized Health Programs, Item number 4603A, \$110,247.96 annual salary (\$9,187.33 monthly), Range 13, second quartile.

Jan B. King M.D., M.P.H.

Personal Information

Home Phone

Cellular Phone

Work Phone

E-mail

Education

- | | |
|-----------|---|
| 1992-1993 | Johns Hopkins University
Baltimore, Maryland
Master of Public Health-MPH
Delta Omega Honor Society |
| 1984-1988 | University of California at Los Angeles (UCLA)
Los Angeles, California
Doctor of Medicine-MD |
| 1980-1984 | Tufts University
Medford, Massachusetts
Bachelor of Science in Engineering-BSE
With Emphasis in Public Health
Cum Laude |
| 1974-1980 | Havard-Westlake School
Los Angeles, California |

Professional Training

- | | |
|-----------|--|
| 2001 | University of California at San Francisco (UCSF)
California Health Care Foundation
Leadership Fellowship |
| 1989-91 | UCLA - St. Mary's Medical Center
Long Beach, California
Residency in Internal Medicine |
| 1988-1989 | Case Western Reserve
Cleveland Metropolitan Hospital
Cleveland, Ohio
Internship in Internal Medicine & International Health |

Certification

American Board of Internal Medicine-expires 9/2012
Medical Licenses: California-G069056, Hawaii MD12640

Work Experience

- 2002-present Centers for Disease Control and Prevention (CDC)
Title: Epidemic Intelligence Service (EIS) Officer
Assigned to the California State STD Control Branch
Current responsibilities include identifying and investigating disease outbreaks and unusual disease clusters; designing and conducting epidemiologic studies; designing, implementing, and evaluating public health surveillance systems; and practicing clinical medicine at the San Francisco municipal STD clinic.
- 1995-2002 HealthCare Partners Medical Group
Los Angeles, California
Title: Lead Physician, Huntington Park Office
Duties included practicing clinical medicine in the internal medicine department, monitoring and supervising physicians, providing administrative oversight and management and performing duties of Vice Chairperson of the Quality Improvement and Peer Review Committees (Region 2).
- 1991-1992 &
1993-1995 Tracy Zweig Associates Physician Placement Firm
56 East Main Street Suite 202, Ventura California 93001
Title: Locum Tenens
Duties included providing clinical care in family practice, private practice, community clinic, multi-specialty group and urgent-care settings.
- 1992-93 Medical Advisory Systems
8050 Southern Maryland Blvd, Owings, Maryland, 20736
Duties included providing medical advice via radio and telex communication, organizing airlifts and coordinating medical services for maritime workers and international travelers.

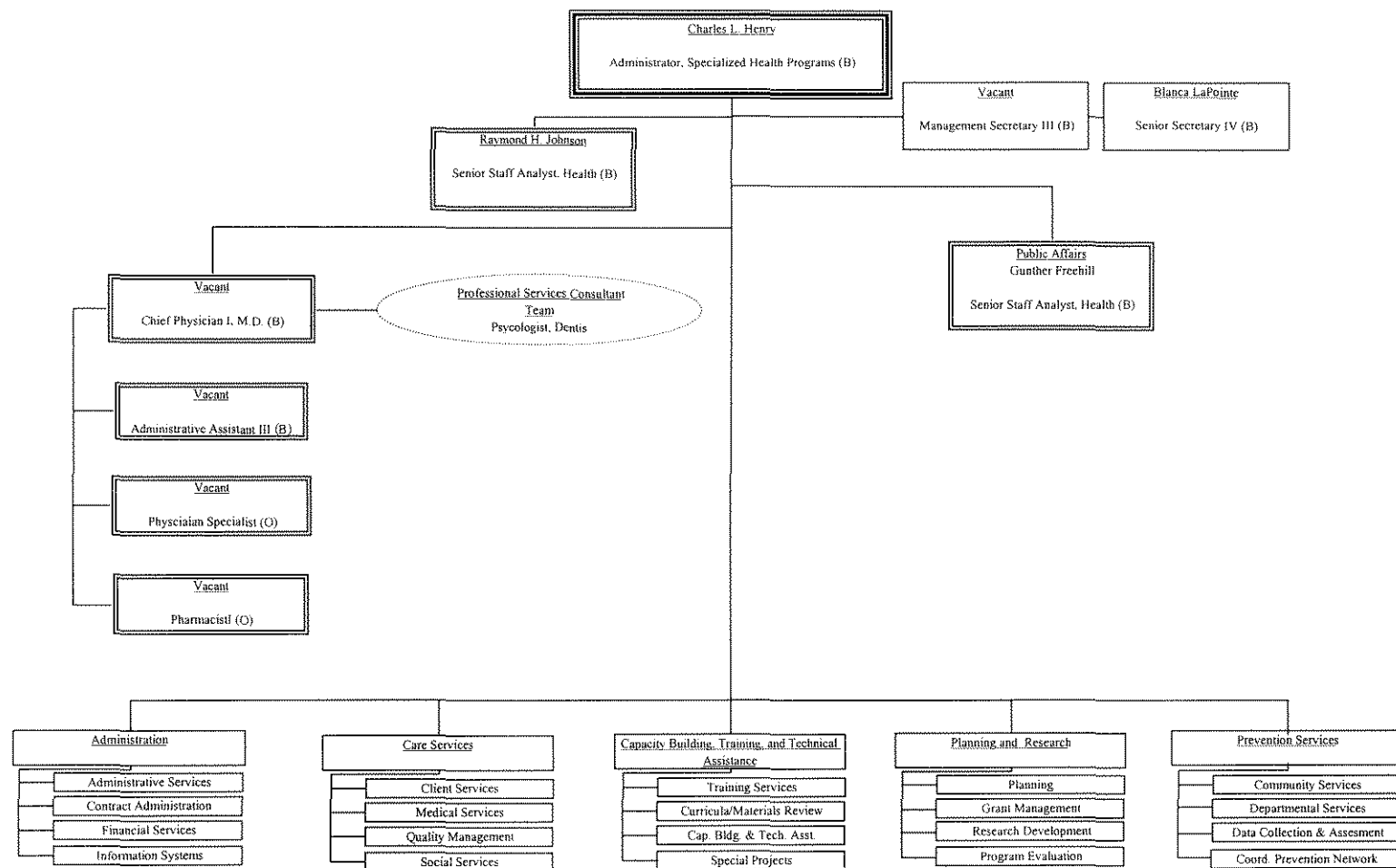
Overseas Medical Work

- 1991 Durban, South Africa
Duties included practicing family practice medicine in the Ghandi Public Health Clinic in Bhambayi Township, advising community health nurses providing care in a mobile health clinic in rural districts and assisting in immunization outreach.
- 1990 Havana, Cuba
Departamento De Salud
Duties included participation in a health care academic & cultural exchange, studying the Cuban Health Structure, speaking with Cuban Healthcare providers concerning the strengths and weakness of the Cuban healthcare system and exploring the practice of traditional Santeria faith-healing.
- 1988 Lugulu, Kenya
Friends Lugulu Hospital
I practiced in-patient medicine in a small rural hospital in Eastern Kenya.

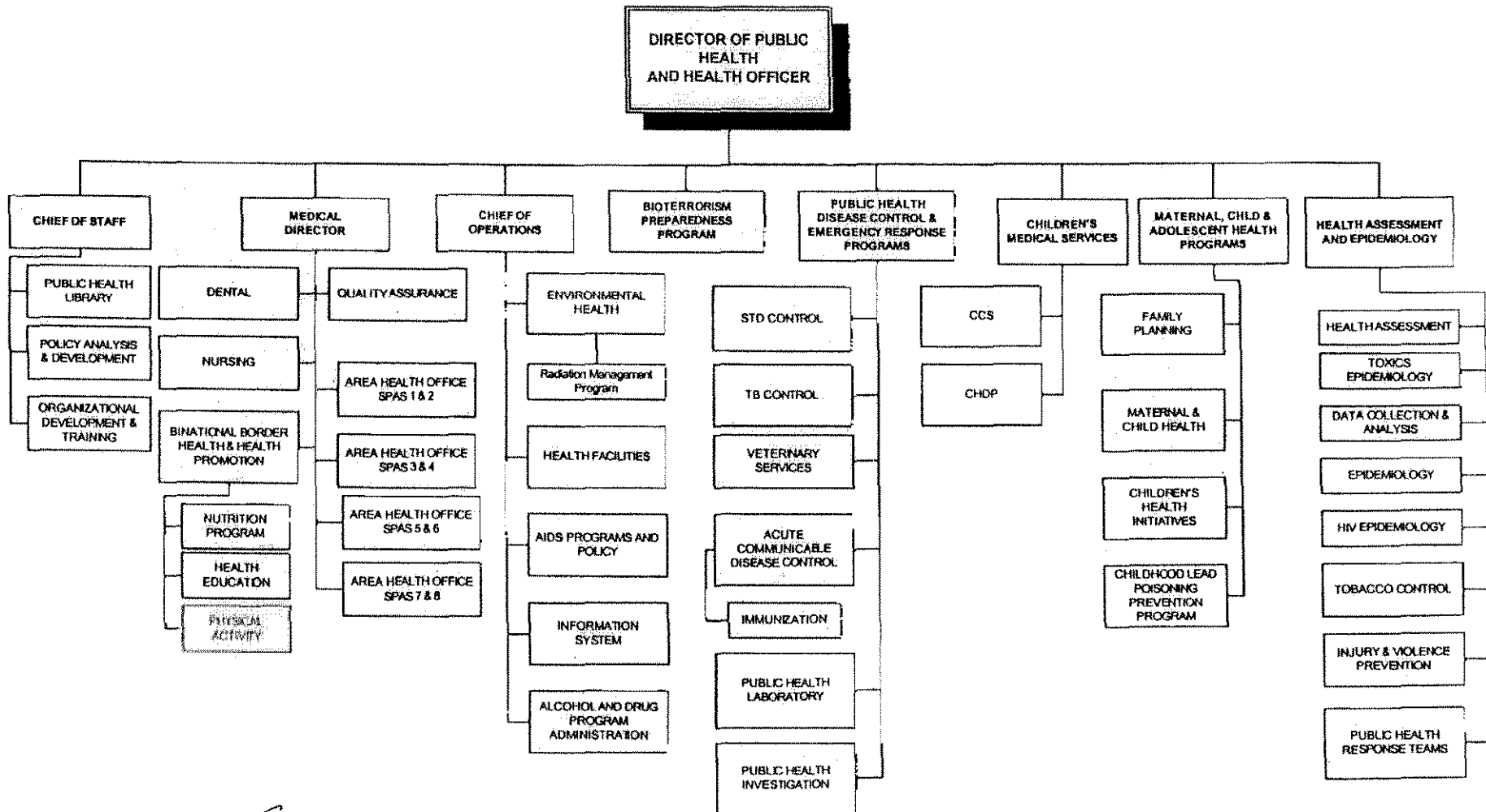
1988	San Jose, Costa Rica Departamento De Salud Activities included studying the structure of the Costa Rican public health system, practicing clinical medicine at a local public health clinic and administering immunizations door-to-door for the national immunization outreach program.
Volunteer Work	Students Run LA Free Screening Clinic Annual Event, Chairperson 1998, 1999, 2000 & 2001 Duties included spearheading an event to provide free screening exams for at-risk youth whom train to run in the Los Angeles Marathon, recruiting volunteer physicians, nurses and staff, organizing operations and fundraising for equipment and supplies.
Honors & Distinctions	
1996, '98, '99 & 2001	TLC Leadership Award HealthCare Partners Medical Group
1992	International Health Fellow Johns Hopkins University
1986	Common Wealth Medical Research Fellowship UCLA Medical School
1984	Outstanding Leadership Tufts University
Language Skills	Proficient in Spanish

Office of AIDS Programs and Policy
Executive Office
"Detailed Items"

Executive Office
6/29/2004
12:27 PM



Department of Health Services Public Health



Jonathan E. Fielding

Jonathan E. Fielding, MD, MPH
Director of Public Health and Health Officer
June 9, 2003

THE AMERICAN BOARD OF INTERNAL MEDICINE

INCORPORATED 1936

ATTESTS THAT

Dr Barbara King

HAS MET THE REQUIREMENTS OF THIS BOARD AND IS HEREBY

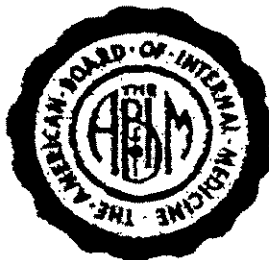
CERTIFIED FOR THE PERIOD 2002 THROUGH 2012

AS A DIPLOMATE IN

INTERNAL MEDICINE

Donald P. Zipes
Richard D. Gregory
James R. Patterson
W. R. Anderson
David D. Doff
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Ham Anderson
Bruce R. Bacon


Richard F. Baron
Tanya A. Brown
Richard D. Kelly
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Richard E. Bell
David J. Hillman
John A. Gordin




John E. Hoffman
Paul R. ...
Holly J. Humphrey
Oaniel S. Klein
Joseph L. ...
Edward L. Haggopian
Steven L. Mize

Hyunh
Jo ...
W. ...
Wesley Sherwood
Donald C. Harrison
Beverly Woo
Kenn K. ...

STD CONTROL BRANCH

 **The Medical Board of California**
1426 Howe Avenue, Suite 54
Sacramento, California 95825-3236



PHYSICIAN AND SURGEON

CERTIFICATE NO. G89058 EXPIRATION 05/31/2004

JAN BARBARA KING
8213 SKYLINE DR
LOS ANGELES, CA 90046

ORIGINAL
ISSUANCE DATE
07/06/1999

RECEIPT NO.
05808342

COUNTY OF LOS ANGELES - DEPARTMENT OF HEALTH SERVICES
CHIEF PHYSICIAN I
SALARY

3:21:00 PM, 6/2/2004

DEPARTMENT :110

EMPNO	LAST NAME	FIRST NAME	ITMSUB	DESCRIPTION	JOB_APPT_D	BUDGET CODE	SALARY(MONTHLY)	SALARY(ANNUAL)
	GUTERMAN	JEFFREY	A	CHIEF PHYSICIAN I, M.D	9/01/03	0011	\$12,556.86	\$150,682.32

DEPARTMENT :250

EMPNO	LAST NAME	FIRST NAME	ITMSUB	DESCRIPTION	JOB_APPT_D	BUDGET CODE	SALARY(MONTHLY)	SALARY(ANNUAL)
	BLOCH	EDWARD	A	CHIEF PHYSICIAN I, M.D	5/24/01	5751	\$11,864.05	\$142,368.60

DEPARTMENT :295

EMPNO	LAST NAME	FIRST NAME	ITMSUB	DESCRIPTION	JOB_APPT_D	BUDGET CODE	SALARY(MONTHLY)	SALARY(ANNUAL)
	EPSTEIN	MARSHA	A	CHIEF PHYSICIAN I, M.D	4/06/83	9473	\$12,870.28	\$154,443.36
	KERNDT	PETER	N	CHIEF PHYSICIAN I, M.D	12/21/01	1150	\$12,870.28	\$154,443.36
	SODHI	NANDINI	A	CHIEF PHYSICIAN I, M.D	1/01/95	9436	\$12,870.28	\$154,443.36
	JITTA	ANNETTE	A	CHIEF PHYSICIAN I, M.D	8/02/02	1140	\$12,525.82	\$150,309.84

COUNTY OF LOS ANGELES - DEPARTMENT OF HEALTH SERVICES
CHIEF PHYSICIAN I
SALARY

3:21:00 PM, 6/2/2004

DEPARTMENT :295

EMPNO	LAST NAME	FIRST NAME	ITMSUB	DESCRIPTION	JOB_APPT_D	BUDGET CODE	SALARY(MONTHLY)	SALARY(ANNUAL)
	PRIETO	SILVIA	A	CHIEF PHYSICIAN I, M.D	11/01/00	9403	\$12,191.13	\$146,293.56
	LIGGINS	MAXINE	A	CHIEF PHYSICIAN I, M.D	4/25/01	9453	\$11,245.54	\$134,946.48
	POITIER	SHEREE	A	CHIEF PHYSICIAN I, M.D	9/30/02	9411	\$11,210.43	\$134,525.16
	KURZ	ALAN	A	CHIEF PHYSICIAN I, M.D	8/25/03	9406	\$10,944.78	\$131,337.36
	CAMPEAU	KEITH	A	CHIEF PHYSICIAN I, M.D	12/30/03	9120	\$10,937.13	\$131,245.56
	TANGAN	CYRUS	A	CHIEF PHYSICIAN I, M.D	2/06/03	1180	\$10,644.82	\$127,737.84

TOTAL : 12

**COUNTY OF LOS ANGELES - DEPARTMENT OF HEALTH SERVICES
CERTIFICATION LIST**

Y5479-7 - Chief Physician I, MD (Director, Tuberculosis Control Program)

Promulgation Date: Various

Job Type: P **Type:** OC

Life of List 6 months

Expiration Date: Various

Name	Address	Work/Home Phone	Certified / Withhold Dt	Dept	Group	Vet	Area / Language
Jan B. King			3/1/04		1	0	M

Total count of Examno 1

Authorized Signature/Representative

Date